



HEADQUARTERS OREGON WING

CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
28735 GRUMMAN DRIVE
EUGENE, OREGON 97402-9542
TEL 541-688-9408 FAX 541-689-9509

WING WEBSITE: www.or-cap.peak.org E-MAIL: orwghq@earthlink.net



1 Oct 2005

Oregon Wing Policy Letter ES-03

Subject: Wing Training Missions

Background

CAPR 60-3 requires evaluation and participation in missions for qualification and renewal of ES Specialties (Achievements). This evaluation does not have to be completed on an Air Force approved training mission.

A mechanism must exist to approve and track missions that are used for this purpose and are not Air Force approved and funded.

Policy

1. It is the policy of Oregon Wing that the Director of Emergency Services will be responsible for insuring that Wing Training Missions used for evaluation and participation credit in Emergency Services meet CAPR 60-3 requirements before assigning a Wing Mission Number.
2. Units are responsible for identifying the need and timing of such training missions. The unit is responsible for generating an Operations Plan (OPSPLAN) indicating training goals and mission details. The plan will also include a Form 10 request that shows expected expenses (even if the mission is not funded).
3. The unit OPSPLAN and Form 10 will be forwarded to the IC Council for review and assignment of an Incident Commander (IC) to manage the mission
4. The mission IC will forward the approved OPSPLAN and Form 10 to the Director of Emergency Services who will designate a Wing Incident Number (WIN) to be used for recording the results of the evaluation and participation of each participating member.

\\e\\

Theodore S Kyle, Colonel, CAP
Commander